

Minutes of the 1st IQAC Meeting of 2105-16 held on 1st August 2015

Venue: Energy House Board Room

Time: 11:00 AM to 1:00 PM

Members present:

1. Dr. Shrihari, Vice Chancellor – Chairperson
2. Dr. S. R. Das, VP Academic Affairs and Member Secretary
3. Mr. Abhay Sharma, Registrar
4. Dr. Kamal Bansal, Dean, Colleges of Engineering Studies
5. Dr. Anirban Sengupta, Dean, College of Management & Economics Studies
6. Dr. Tabrez Ahmad, Director, College of Legal Studies
7. Dr. (Brig.) Anil Kumar Sharma, Director Student Affairs
8. Dr. Amitabh Bhattacharya, Controller of Examination
9. Prof. S. C. Gupta, Colleges of Engineering Studies
10. Dr. Manas Pradhan (CIT), Colleges of Engineering Studies
11. Dr. Rajiv Gupta, Colleges of Engineering Studies
12. Dr. Tarun Dhingra, College of Management & Economics Studies
13. Mr. Ravindra Yatagiri, AVP – Online Education
14. Mr. A. P. Semwal, Assistant Registrar – Academic Affairs
15. Mr. Anugunj Agarwal – MBA(LSCM, 2009-11)
16. Mr. Shival Dubey, M.Tech. (Robotics) 2010-12
17. Dr. Vinay K Varshney, Head of Chemistry Division, FRI, Dehradun
18. Dr. Chinnappan Baskar, THDC Institute of Hydropower Engineering, Tehri Garhwal, Associate Professor of Chemistry Academic In-charge & Controller of Examination
19. Dr. V. J. Byra Reddy, Professor & VP-Accreditation
20. Dr. Jitendra Kumar Pandey (AVP-Research)

Leave of absence was granted to the following members:

1. Mr. Sachin Jain Chief Finance Officer
2. Ms. Deepa Verma, Director (IA)
3. Prof. Loveraj Takru, College of Management & Economics Studies
4. Dr. J.P. Gupta, Director Emeritus – QA
5. Brig. S.S. Dillon, Director – Administration
6. Mr. Sandeep Vasist, Financial Controller
7. Mr. Aron Mirza- BALLB (Hons) 4th Year
8. Mr. Sanchay Joshi- BBALLB (Hons) 4th Year

The first IQAC meeting for Academic Session 2015-16 was held on 1st August 2015. The meeting was chaired by Dr. Shrihari, Vice Chancellor. The meeting started with welcome note to all IQAC

members, especially to external members from society and alumni by Dr. S.R.Das, Member Secretary- IQAC. The following agenda items were discussed during the meeting:

1. Updates on Research, Consultancy and Extension by R & D Department and the respective colleges.
2. Progress report on NBA & IACBE
3. Initiatives with international academic alliances
4. Plan to improve academic rigour by respective colleges

Agenda item 1

Dr. Jitendra Kumar Panday presented updates on R&D activities. He covered following points in his presentation:

1. R&D Structure
2. Objectives
3. R&D Measures
4. Publications
5. Research Proposals
6. Expansion
7. Collaborations
8. Facilities
9. R&D Culture

IQAC members made the following recommendations:

- Promote and encourage faculty and research students to publish their papers in reputed journals.
- Issue guideline to all researchers and faculty members about checking “Cross checking for similarity” using the software available in UPES.
- If any adverse report is received by the university from any journal about violation on prescribed similarity level QAC, with two third majority, will review the findings and advise further action on the matter to the authorities.
- IQAC will recommend that PBAS recommended by UGC be followed to award points for faculty appraisals.
- R & D department to devise a policy for offering testing services to outside bodies like institutions and corporations on payment basis.
- IQAC recommended that R & D department introduces “R * D lecture series” at monthly intervals.

Further, Dr. Tarun Dhingra briefed the house on the progress of R&D activities with respect to College of Management & Economics Studies. He made a very interesting presentation showing the statistics on publication/conference done by CoMES during last 5 years. A distribution was shown on domain specific and functional publications/conferences.

IQAC members made the following observations:

- COMES, Research Department will compile a list of research publications with dates post June 2013 till date. This will be reviewed in the next IQAC meeting.
- COMES to devise a method to ensure that the copies of the research publications are sent to the UPES library.
- COMES to encourage that the faculty members start reviewing of research papers published by the faculty and research staff and document those reviews. These review articles should also be sent to reputed journals for publications.

The representative of College of Legal Studies, Dr. Tabrez Ahmad updated the house on R&D initiatives, progress and plan w.r.t. CoLS which are as follows:

- Publication of around 30 research papers in the National and International Journals
- Presentation of more than 20 papers by CoLS faculty in the renowned National and International Conferences
- Successfully continuing publication of UPES Law Review. The 3rd Issue is going to be published shortly.
- Started New Journal- The Journal of Law & Technology first Issue is in pipe line.
- Going to launch a new journal- The Journal of Taxation & Corporate Laws
- Successfully publishing the Newsletter. The Volume-2, issue 3 will be released shortly
- Launched an International Essay writing competition on Energy Law- “Enervions”. In collaboration with Surana & Surana International Attorneys. The first round will be completed shortly and the winners will be awarded during the Law Day celebrations on 26th Nov, 2015. Total prize Money of Rs 60, 000/- will be paid by Surana & Surana group.
- Started a Media Cell on Facebook to showcase the achievements of CoLS

Agenda item 2

Dr Byra Reddy presented a snapshot of the progress of IACBE accreditation process for the knowledge of the members. IQAC members expressed satisfaction on the progress made so far

and the fact that documentation for other programmes are also being thought in the similar lines.

The progress on the accreditation process for NBA accreditation was also discussed. Dr. Shyam Pandey covered the following points in his presentation:

1. Self Assessment Report - Required by NBA
2. Common Course Plan & New Assessment Planning as per NBA requirements
3. Rubrics for Minor & Major Project Assessment
4. Question Paper Format
5. Stakeholders Feedback from Student, Parents, Alumni, Employer, Employee
6. Work Plan

The house suggested implementing the same to all across the programmes.

Agenda item 3

Dr. S R Das presented a synopsis of the international academic partnerships and stressed the need of faculty involvement in the areas of mutual interest with the academic partners.

The house unanimously agreed to strengthen and internationalization of University.

Agenda item 4

Item 4 was decided to be taken up through circulation. Respective Deans will circulate the plan to improve academic rigour in their college to IQAC members.

At the end of meeting Dr. S. R. Das, Member Secretary – IQAC had informed the house that the next and 2nd meeting of IQAC is scheduled on Saturday, 7th November 2015.

The meeting was adjourned after the vote of thanks to the Chair.

Dr. S. R. Das
Member Secretary - IQAC

Dr. Shrihari
Vice Chancellor & Chairperson
