

# MANGING PERFORMANCE training program from OCTOBER 29-30, 2018 at UPES Dehradun



Program Agenda \_MDP\_ Man... 308 KB

Dear Sir,

Following officers are being nominated from our Corporation to attend residential training program on MANGING PERFORMANCE **Theme: Linking People, Strategy & Performance** from OCTOBER 29-30, 2018 at UPES Dehradun.

31949700		MOM	IIN ASAD MAHA	MOOD	Assista	nt Manager - Training (	Coordination	HPMDI, Nigdi	<u>asadmor</u>
31925290	KARU	JN	Senior	HRD		karunbichauli@hpcl.in	+919619524084		
	BICH	AULI	Manager -	Compe	nsation				
			Compensation	Manage	ement				
			Management						

You may kindly confirm the nomination/s to <u>yogeshgupta@hpcl.in</u> or <u>vanitab@hpcl.in</u>.

Please note that the participation fees towards the above nomination(s) will be sent only after confirming actual attendance in the training. The Original invoice (Hard Copy) for the payment should be sent to below mentioned address:

Yogesh Gupta Sr Manager-Capability Building Hindustan Petroleum Corp Ltd, 17 Jamshedji Tata Road, Petroleum house, Churchgate, Mumbai – 20

The invoice should be sent along-with duly filled attached NEFT form in original and copy of cancelled cheque along with pan card. Pl mention the name of the program on the invoice with the participants who have attended the program. Please also note that Payment shall be processed on receipt of Original Invoice and attendance sheet.

HPCL GST No is 27AAACH1118B1ZC .

For payment related queries, you may please contact Mr. Kishor Vaity, at 022-22788771. Regards



# RE: MANGING PERFORMANCE training program from OCTOBER 29-30, 2018 at UPES Dehradun

DR

Dr. Neeraj Rawat Mon 22-10-2018 15:45 Pratik Katware (तीक कतवारे) <pskatware@hpcl.in> >>

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Dear Sir,

The MDP scheduled is postponed due to the coming UPES Urja fest and the Convoca on Preps. Please inform the nominated par cipants. We will update you with the new dates soon.

Regret Inconvenience.

Thanks Dr. Neeraj Rawat

From: Vanita Suresh Bharani ( वनिता भरानी ) <Vanitab@hpcl.in> On Behalf Of Pra k Katware ( ?????? ?????? )

Sent: Tuesday, October 16, 2018 3:18 PM

To: Dr. Neeraj Rawat <NEERAJRAWAT@DDN.UPES.AC.IN>

Cc: Ram Shaloo ( राम शालू ) <ramshaloo@hpcl.in>; Sunil Koul ( सुनील कौल ) <skoul@hpcl.in>; G H V Rao ( जी एच वी राव ) <ghvrao@hpcl.in>; Pra k Katware ( तीक कतवारे ) <pskatware@hpcl.in>; Yogesh Gupta ( योगेश गु ा ) <yogeshgupta@hpcl.in> Subject: MANGING PERFORMANCE training program from OCTOBER 29-30, 2018 at UPES Dehradun

Dear Sir,

Following officers are being nominated from our Corporation to attend residential training program on MANGING PERFORMANCE **Theme: Linking People, Strategy & Performance** from OCTOBER 29-30, 2018 at UPES Dehradun.

31902890	SHALOO RAM	Senior Depot Manager	Haldwani IRD	ramshaloo@hpcl.in
35416640	SUNIL KOUL	Depot Manager (I/C)	Roorkee IRD	<u>skoul@hpcl.in</u>

You may kindly confirm the nomination/s to yogeshgupta@hpcl.in or vanitab@hpcl.in.

Please note that the participation fees towards the above nomination(s) will be sent only after confirming actual attendance in the training. The Original invoice (Hard Copy) for the payment should be sent to below mentioned address:

Yogesh Gupta Sr Manager-Capability Building Hindustan Petroleum Corp Ltd, 17 Jamshedji Tata Road, Petroleum house, Churchgate, Mumbai – 20

The invoice should be sent along-with duly filled attached NEFT form in original and copy of cancelled cheque along with pan card. Pl mention the name of the



# UPES MDP "Managing People Side & Risks in Projects" September 6-8, 2018 at UPES



2 attachments (1 MB) Download all Save all to OneDrive - Creative Arts Education Society

Dear Sir,

17 KB

Following officers are being nominated from our Corporation to attend UPES MDP "Managing People Side & Risks in Projects" from September 6-8, 2018 at UPES, Dehradun.

1 MB

31958790	GUPTA DEEPANSHU	Officer - Information Systems	Inform. Syst. Dept. Functional	deepanshugupta@hpcl.in	<u>+918933881644</u>
31913860	ATUL T PARHATE	Senior Manager - Information Systems	Inform. Syst. Dept. Functional	<u>parhate@hpcl.in</u>	+917506066781

You may kindly confirm the nomination/s to <u>yogeshgupta@hpcl.in</u> or <u>vanitab@hpcl.in</u>.

Please note that the participation fees towards the above nomination(s) will be sent only after confirming actual attendance in the training. The Original invoice (Hard Copy) for the payment should be sent to below mentioned address:

Yogesh Gupta Sr Manager-Capability Building Hindustan Petroleum Corp Ltd, 17 Jamshedji Tata Road, Petroleum house, Churchgate, Mumbai – 20

The invoice should be sent along-with duly filled attached NEFT form in original and copy of pan card. Pl mention the name of the program on the invoice with the participants who have attended the program. Please also note that Payment shall be processed on receipt of Original Invoice and attendance sheet.

#### HPCL GST No is 27AAACH1118B1ZC .

For payment related queries, you may please contact Mr. Kishor Vaity, at 022-22788771. Regards Pratik Katware Ch. Manager- Capability Building 022- 22788757



Nomination UPES MDP "Managing People Side & Risks in Projects" (September 6 - 8, 2018)



Following officer is being nominated from our Corporation to attend MDP "Managing People Side & Risks in Projects" (September 6 - 8, 2018) at UPES Dehradun .

ANUJ SHYAMBEHARILAL	Chief Manager -	HPMDI,	asbaronia@hpcl.in	+919422036900
BARONIA	Administration	Nigdi		

You may kindly confirm the nomination/s to <u>yogeshgupta@hpcl.in</u> or <u>vanitab@hpcl.in</u>.

Please note that the participation fees towards the above nomination(s) will be sent only after confirming actual attendance in the training. The Original invoice (Hard Copy) for the payment should be sent to below mentioned address:

Yogesh Gupta Sr Manager-Capability Building Hindustan Petroleum Corp Ltd, 17 Jamshedji Tata Road, Petroleum house, Churchgate, Mumbai – 20

The invoice should be sent along-with duly filled attached NEFT form in original and copy of cancelled cheque along with pan card. Pl mention the name of the program on the invoice with the participants who have attended the program. Please also note that Payment shall be processed on receipt of Original Invoice and attendance sheet.

HPCL GST No is 27AAACH1118B1ZC .

For payment related queries, you may please contact Mr. Kishor Vaity, at 022-22788771. Regards Pratik Katware Ch. Manager- Capability Building 022- 22788757 DR

### 🖔 Reply all 🛛 🗸 🔟 Delete 🚫 Junk Block 🗠

RE: Nominations from GAIL for participation in the non-residential program Managing People side & Risks in Projects scheduled to be held on 6-8 September 2018 at CMD, UPES Main Campus Dehradun

Dr. Neeraj Rawat Thu 30-08-2018 13:11 Renu Taneja (रेनु तनेजा) <renutaneja@gail.co.in> ४

 $2 \leftrightarrow \ll \rightarrow \cdots$ 

Dear Ms. Taneja,

Could you please share the contact details (email id & contact number) of the par cipant. Also request to share his travel plan so that the arrangement can be done accordingly.

Regards Dr. Neeraj

From: Renu Taneja (रेनु तनेजा) <renutaneja@gail.co.in> Sent: Wednesday, August 29, 2018 10:51 AM To: Dr. Neeraj Rawat <NEERAJRAWAT@DDN.UPES.AC.IN>

Cc: R S Velmurugan (आर एस वेलमु) गन) <rs.velmurugan@gail.co.in>; K M Singh (के एम सिंह) <km.singh@gail.co.in>

**Subject:** Nomina ons from GAIL for par cipa on in the non-residen al program Managing People side & Risks in Projects scheduled to be held on 6-8 September 2018 at CMD, UPES Main Campus Dehradun

Dear Sir,

Following nomina on has been approved by GAIL (India) Limited for par cipa on in the in the non-residen al Program: Managing People side & Risks in Projects scheduled to be held on 6-8 September 2018 at CMD, UPES Main Campus , Energy Acres, Bidholi via premnagar, Dehradun :

S/Shri

Brijesh Pratap Singh, Manager (O&M)

Please confirm the nomina ons and send hard copy of invoice @Rs. 28,000/- (plus GST) per par cipant at the following address to release the payment a. er the program:

GAIL (Training) Ins tute Plot No. 24, Sector 16A, Film City Noida (U.P.) – 201301

Since, the payment would be released through wire transfer, please send the NEFT as per a ached format with a copy of PAN card for mapping in the system. **And Please menon our GST No. on the Invoice** and **SAC Code Also.** 

GST Details are given below: GST NO-09AAACG1209J1ZU FOR GAIL INDIA LTD- GTI NOIDA-UP

Regards

Renu Taneja Sr. Manager (Trg.)



# RE: MDP "Negotiating Skills: Building Strategies for Impactful Outcomes"



Dear Sir,

Please find attached the invoice for the MDP "Negotiation Skills: Building Strategies for Impactful Outcomes" conducted at UPES Dehradun. The original copy of the same has been couriered to your office address.

The Payment has to be done in favor of University of Petroleum & Energy Studies.

Bank Name: Yes Bank, 56, Rajpur Road Dehradun IFSC Code: YESB0000115 MICR Code: 248532002 PAN No: AAAJU0111A GST No.: 05AAAJU0111A2Z0

Regards Dr. Neeraj

From: Pra. k Katware ( तीक कतवारे ) <pskatware@hpcl.in> Sent: Monday, April 30, 2018 11:56 AM To: Dr. Neeraj Rawat <NEERAJRAWAT@DDN.UPES.AC.IN> Cc: G H V Rao ( जी एच वी राव ) <pskatware@hpcl.in>; Akhilesh Bijalwan ( अ खलेश बीजलवान ) <abijalwan@hpcl.in>; Anuj Shyambeharilal Baronia ( अनुजाामबिहारीलाल बरोनिया ) <asbaronia@hpcl.in>; Sudhir Kumar Nagar ( सुधीर कुमार नागर ) <sudhirknagar@hpcl.in>; Dhananjay Kumar Rai ( राय धनंजय कुमार ) <dkrai@hpcl.in>; Sandeep Roy ( संदीप रॉय ) <sandeepr@hpcl.in>; Yogesh Gupta ( योगेश गुा) ) <yogeshgupta@hpcl.in>; Vanita Suresh Bharani ( वनिता भरानी ) <Vanitab@hpcl.in> Subject: MDP "Nego a ng Skills: Building Strategies for Impac ul Outcomes"

Dear Sir,

We are pleased to nominate Following officers to attend Non Residential Training program on "**Negotiations Skills –Building Strategies for Impactful Outcomes** " on May 3-5, 2018 at UPES Dehradun.

G H V RAO	Chief Regional Manager - Retail	Dehradun Retail RO	<u>ghvrao@hpcl.in</u>
AKHILESH BIJALWAN	Manager - Key Accounts (Lubes)	Mktg Exp -Delhi Lube RO	abijalwan@hpcl.in

Request to forward Program Agenda and Venue details to Participants.



Nomination UPES MDP "Managing People Side & Risks in Projects" (September 6 - 8, 2018)



Following officer is being nominated from our Corporation to attend MDP "Managing People Side & Risks in Projects" (September 6 - 8, 2018) at UPES Dehradun .

ANUJ SHYAMBEHARILAL	Chief Manager -	HPMDI,	asbaronia@hpcl.in	+919422036900
BARONIA	Administration	Nigdi		

You may kindly confirm the nomination/s to <u>yogeshgupta@hpcl.in</u> or <u>vanitab@hpcl.in</u>.

Please note that the participation fees towards the above nomination(s) will be sent only after confirming actual attendance in the training. The Original invoice (Hard Copy) for the payment should be sent to below mentioned address:

Yogesh Gupta Sr Manager-Capability Building Hindustan Petroleum Corp Ltd, 17 Jamshedji Tata Road, Petroleum house, Churchgate, Mumbai – 20

The invoice should be sent along-with duly filled attached NEFT form in original and copy of cancelled cheque along with pan card. Pl mention the name of the program on the invoice with the participants who have attended the program. Please also note that Payment shall be processed on receipt of Original Invoice and attendance sheet.

HPCL GST No is 27AAACH1118B1ZC .

For payment related queries, you may please contact Mr. Kishor Vaity, at 022-22788771. Regards Pratik Katware Ch. Manager- Capability Building 022- 22788757



RE: Nominations for UPES MDP "Managing People Side & Risks in Projects" (September 6 - 8, 2018) - IndianOil Corporation Limited - Pipelines Division

DR

Dr. Neeraj Rawat Fri 31-08-2018 12:20 GUPTA, ABHISHEK (अभिषेक गुा) <guptaabhishek@INDIANOIL.IN> >

Dear Abhishek Thanks for the nomina ons Regards Neeraj

From: GUPTA, ABHISHEK (अभिषेक गु ा) <guptaabhishek@INDIANOIL.IN> Sent: Friday, August 31, 2018 11:24 AM To: Dr. Neeraj Rawat <NEERAJRAWAT@DDN.UPES.AC.IN> Cc: BHANDE SHRIKANT (ीकांत भाण्डे) <SBHANDE@INDIANOIL.IN>; GUPTA, S.S. (PLHO) (एस.एस. गुप्ता) <ssgupta@INDIANOIL.IN>; ARCHANA, Y (वाई. अचना) <archanay@INDIANOIL.IN>; ANURAG, ABHISHEK (अभिषेक अनुराग) <ANURAGA2@indianoil.in>; SINHA AMAN(अमन सिन्हा) <AMANS@INDIANOIL.IN>; Sreekanth Bathula (ीकांत बी.) <bsreekanth@indianoil.in>; Subodhada a, Behera (सुबोध द बहेरा) <subodhdh@INDIANOIL.IN>; JAIN, AMIT (अमित जैन) <amitjain@INDIANOIL.IN>; Anand, Parimal (आनंद, परमल) <PAnand3@INDIANOIL.IN> Subject: Nomina ons for UPES MDP "Managing People Side & Risks in Projects" (September 6 - 8, 2018) - IndianOil Corpora on Limited - Pipelines Division Importance: High

Dear Sir,

We wish to register the following nominations from Indian Oil Corporation Limited (Pipelines Division) for participating in the above said programme.

S.N.	Name (Mr.)	Designation	Contac
1.	Aman Kumar Sinha	DGM (C ), NRPL, MTPL, Tundla	965008
2.	B Sreekanth	CCM, PHPL, Hyderabad	949095
3.	S D Behera	CCM, PHPL, Bhubaneshwar	943796
4.	Amit Jain	SM (ES), PLHO	946222
5.	Parimal Anand	CM, ERPL, Banka	977142

### **Anurag Barmola**

From:Dr. Neeraj RawatSent:02 February 2020 14:50To:Anurag BarmolaSubject:Fw: Nominations from GAIL for participation in Non-Residential Program:MDP on Strategy Execution for Results scheduled be held on 3-4 November 2017 at<br/>Dehradun

From: Renu Taneja (रेनु तनेजा) <<u>renutaneja@gail.co.in</u>> Sent: Friday, October 27, 2017 12:14:52 PM To: Dr. Tarun Dhingra Cc: P K Dey (पी के डे) Subject: Nominations from GAIL for participation in Non-Residential Program:MDP on Strategy Execution for Results scheduled be held on 3-4 November 2017 at Dehradun

Dear Sir,

Following nominations have been approved by GAIL (India) Limited for participation in Non-Residential program: MDP on Strategy Execution for Results scheduled be held on 3-4 November 2017 at Dehradun :

- 1. Shri Vinay Srivastav, CM
- 2. Shri B G Pune, CM(O&M)
- 3. Shri Lokesh Mehta, SM(Mktg.)
- 4. Shri Mukesh Meena , SM

Please confirm the nominations and send invoice @Rs. 15,000 /- (excluding GST) per participant for three participants fourth is complimentary at the following address to release the payment after the program: Our GST Number is <u>GSTIN\_NO-09AAACG1209J1ZU M\S GAIL INDIA LTD – UP.</u> Please mention the same on the invoice.

GAIL Training Institute Plot No:24, Sector 16A, Noida 201 301 Since, the payment would be released through wire transfer, please send the NEFT as per attached format with a copy of PAN card for mapping in the system.

Regards

Renu Taneja Sr. Manager (Trg.)

Think Digital, Be Digital

Disclaimer: This communication is confidential and privileged and is directed to and for the use of the addressee only. The recipient, if not the addressee, should not use this message if erroneously received as access and use of this e-mail in any manner by anyone other than the addressee is unauthorized. The recipient acknowledges that GAIL (India) Limited may be unable to exercise control or ensure or guarantee the integrity of the text of this email message and the text is not warranted as to completeness and accuracy. Though GAIL (India) Limited has taken reasonable precautions to ensure no viruses are present in this e-mail, however, it cannot accept responsibility for any loss or damage arising from the use of this email or attachments.

This email and any attached files are confidential and intended solely for the intended recipient(s). If you are not the named recipient you should not read, distribute copy or alter this email. Any views or opinions expressed in this email are those of the author and do not represent those of the organization. Warning: Although precautions have been taken to make sure no viruses are present in this email, the organization cannot accept responsibility for any loss or damage that arise from the use of this email or attachments.

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पत्रांक ५२४ /मा०सं०एवंप्र०वि० / पिटकुल / एच-8

PTCUL

दिनांक : 12\_.04.2017

## कार्यालय–ज्ञाप

University of Petroleum & Energy Studies (UPES), देहरादून द्वारा दिनांक 13.04.2017 एवं 14.04..2017 को University of Petroleum & Energy Studies (UPES), Main Campus, Energy Acres, Bidholi, Via Premnagar, Dehradun में "Smart Cities – The Changing Face of Urban India" विषय पर मैनेजमेंट डेवलेपमेंट प्रौग्राम (बिना आवासीय सुविधा सहित) में पावर ट्राँसमिशन कारपोरेशन ऑफ उत्तराखण्ड लि0 से प्रतिभाग करने हेतु निम्नलिखित अधिकारियों को एतद्द्वारा नामित किया जाता है :–

क्रम सं0	अधिकारी का नाम एवं पदनाम	वर्तमान तैनाती स्थान
1	श्री ईला पन्त, अधीक्षण अभियन्ता	परियोजना, देहरादून।
2	श्री अनुपम शर्मा, अधीक्षण अभियन्ता	प्रान्तीय भार निस्तारण केन्द्र, देहरादून।
3	श्री जगबीर सिंह, अधिशासी अभियन्ता	कार्यालय निदेशक (परियोजना), देहरादून।
4	श्री शीशपाल सिंह, अधिशासी अभियन्ता	परियोजना, देहरादून।
5	श्री महेश रावत, सहायक अभियन्ता	जानपद परियोजना, देहरादून।
6	श्री सिद्धार्थ अरोडा, सहायक अभियन्ता	जानपद परियोजना, देहरादून।

निदेशक (मा0सं0)

# पत्रांकः ५२४ / मा०सं०एवंप्र०वि० / पिटकुल / एच-८ तद्दिनांकः

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित :--

- 1. निदेशक (परियोजना) / निदेशक (वित्त) / निदेशक (परिचालन), पिटकुल, देहरादून।
- 3. अधिशासी अभियन्ता, मुख्यालय भुगतान ईकाई, पिटकुल, देहरादून को टिप्पणी एवं आदेश दिनांक 06.04.2017 की छायाप्रति संलग्नकों सहित इस आशय से प्रेषित कि प्रतिभागियों के प्रशिक्षण शुल्क के भुगतान हेतु आवश्यक कार्यवाही करने का कष्ट करें।
- 4. सम्बन्धित प्रतिभागियों को इस आशय से प्रेषित कि वह उपरोक्तानुसार कार्यक्रम में प्रतिभाग करना सुनिश्चित करें तथा कार्यक्रम से लौटने के उपरान्त कार्यक्रम से प्राप्त अनुभव एवं ज्ञान को कारपोरेशन के कार्मिकों के साथ साझा करने हेतु एक प्रस्तुतिकरण प्रस्तुत करेंगे।
- 5. डॉo अनिल कुमार (Professor and HoD) Dept. of power, Infra, Urban Infrastructure & Smart Cities, CoMES, UPES, Kandhuali, Dehradun.

(आशीष कुमार) निदेशक (माoसंo)

Uttarakhand Power Corporation Ltd. (A Govt. of Uttarakhand Undertaking) Victoria Cross Vijeta Gabar Singh Urja Bhawan Kanwali Road, Dehradun-248001 Tel: 0135-2767501 FAX: 0135-2769771 CIN: U40109UR2001SGC025867



# उत्तराखण्ड पावर कारपोरेशन लि0

(उत्तराखण्ड सरकार का उपक्रम) विक्टोरिया क्रॉस बिजेता गबर सिंह ऊर्जा भवन काँवली रोड, देहरादन-248001 दूरभाषः 0135-2767501 फैक्सः 0135-2769771 सी०आई०एन० : U40109UR2001SGC025867

No.

## Dir(HR)/UPCL/Training

Date: 0.5

# **OFFICE MEMORANDUM**

The following officers of UPCL are nominated to attend the training program on 13th and 14th April 2017 organized by UPES, Dehradun. The Theme of the training program is "Management Development Program, Smart Cities: Changing Face of Urban India" at Centre for Management Development, UPES, Main Campus, Energy Acres, Bidholi, Via Premnagar, Dehradun-248007:-

- 1. Shri B.M.S. Panwar, SE, EDC(Urban), Dehradun.
- 2. Shri N.S. Bisht, SE, EDC, Haridwar.
- 3. Shri Arvind Kumar, EE, EDD(R), Dehradun.
- 4. Shri Manoj Kumar Sati, EE, (Project), V.C.V Gabar Singh Bhawan, Dehradun.
- 5. Shri Sunil Pokhriyal, SDO, Vasant Vihar, Dehradun.
- 6. Shri Chandramohan, SDO, Prade Ground, Dehradun.
- 7. Shri Manoj Rawat, SDO Rajpur Road, Dehradun.
- 8. Km. Richa Semalty AE(Commercial), V.C.V Gabar Singh Bhawan, Dehradun.
- 9. Shri Pranav Prakash, AE, O/o Director(Operation), V.C.V Gabar Singh Bhawan, Dehradun. 10. Km. Neeta Chauhan, AE(Project), V.C.V Gabar Singh Bhawan, Dehradun.

On return after attending the Training program above officials shall have to give presentation or else the amount of programme fee would be recovered from them and the period of the program would be

They will be entitled to draw TA/DA as per corporation rules.

## No. 342

# (K.B. Choubey) Dy. General Manager(IR&EM)

# Dir(HR)/UPCL/Traning of date

Copy forwarded to following for information and necessary action:-

- 1-Dr. Neeraj Rawat, Assistant Director, Outreach, Centre for Management Development, UPES, Main Campus, Energy Acres, Bidholi, Via Premnagar, Dehradun-248007.
- 2- S.E.S. to MD, UPCL, V.C.V. Gabar Singh Bhawan, Dehradun.
- 3- P.S. to Director(HR/Operation/Project) UPCL, V.C.V. Gabar Singh Bhawan, Dehradun. 4- E.E.(HQ), UPCL, V.C.V. Gabar Singh Bhawan, Dehradun along with the brochure of the above
- training programme with the request to please arrange to submit the fees as per details enclosed. 5- Officer Concerned.
- 6- Concerned Section.

05.04.1

(K.B. Choubey) Dy. General Manager(IR&EM)

Scanned with CamScanner

Uttrackhand Power Corporation Ltd. (A Govt. of Uttarakhand Undertaking) Victoria Cross Vijeta Gabar Singh Urja Bhawan, Kanwali Road, Dehradun-248006 CIN : U40109UR2001SGC025867 Phone : 0135-2763674, FAX : 0135-2769771



उत्तराखण्ड पावर कारपोरेशन लि0 (उत्तराखण्ड सरकार का उपक्रम) विक्टोरिया क्रास विजेता गबर सिंह ऊर्जा भवन, कांवली रोड़ देहरादून–248006 2768820, फैक्स 0135–2763674 CIN : U40109UR2001SGC025867

No. 250 Dir(HR)/UPCL/Training

Date : 20 01 2019

### **OFFICE MEMORANDUM**

The following officials are hereby nominated to attend **2 Days Residential/Non-residential training** programme on Metering & Billing (Variant 2) from  $23^{rd} - 24^{th}$  January 2018 at 10:00AM at University of Petroleum and Energy Studies, Energy Acres, Bidholi, Dehradun.

SL. No.	Name of Employee (SRI./SMT./KM.)	Designation	Mobile No.	Place of Posting	RES/NON -RES
1	ANITA BHATT	J.E	8475857752	ELECTRICITY CIVIL DIVISION, KAULAGARH, DEHRADUN	NON-RES
2	MAMTA BISHT	J.E	9675445710	ELECTRICITY CIVIL CIRCLE, KAULAGARH, DEHRADUN	NON-RES
3	ATUL SINGH RAWAT	J.E	9410322162	33/11 KV S/S, DHANOURI, ROORKEE	NON-RES
4	MAN SINGH NEGI	TG-I(E)	7088976194	EDSD BHAWALI	RES.
5	NEERAJ KUMAR JOSHI	TG-I(E)	9410586398	EDSD BHIMTAL	RES.
6	VIKRAM SINGH RAWAT	TG-II(E)	7088976194	EDD NAINITAL	RES.
7	SANJAY KUMAR	TG-II(E)	9548970242	EDSD BHIMTAL	RES.
8	UMASHANKAR JOSHI	TG-I(E)	9412093244	E.D.SUB STATION BHIKIYASAIN	RES.
9	SUNDAR SINGH KARKI	TG-I(E)	8191011656	E.D.SUB STATION MASI	RES.
10	HIMANSHU GOSHWAMI	TG-II	8755941641	ETD, ALMORA	RES.
11	SURESH CHANDRA PANT	TG-II	8057999024	ETD, ALMORA	RES.
12	RAM KISHOR	TG-I(E)	8979160642	EDSD-I, ALMORA	RES.
13	<b>BISHAN SINGH BISHT</b>	TG-I(E)	9410741960	EDSD-I, ALMORA	RES.
14	PRAMOD SINGH MER	TG-II(E)	9412097362	EDSD-I, ALMORA	RES.
15	KULDEEP SINGH	TG-II(E)	9557155689	EDD, ALMORA	RES.
16	CHANDRA SHEKHER	TG-II(E)	9927182638	EDSD-II, ALMORA	RES.
17	BAGWAT SINGH	TG-II(E)	9568793545	EDSD-I, ALMORA	RES.
18	KRISHANA CHANDRA TANDAN	TGII	9319854406	EDSD, TANAKPUR	RES
19	BHASHKARA NAND JOSHI	TG-II(E)	8859788932	EDSD-I, BAGESHWAR	RES
20	RAO SEHBAAJ	TG-I(E)	9758558511	33/11 KV S/S, BAHADRABAD	NON-RES
21	NASEEM AHMAD	TG-II(E)	9410707675	132/33/11 KV S/S, RAMNAGAR	NON-RES

40

Cont....2

22	MOHAN CHANDRA JOSHI	TG-II(E)	7534874797	EDSD-1, BAGESHWAR	RES.
23	SHIV KUMAR GOSWAMI	TG-II(E)	9639446613	EDSD, TANAKPUR	RES.
24	BHASKAR CHANDRA SUYAL	TG-II(E)	7300802928	EDSD, TANAKPUR	RES.
25	KAMAL KISHOR	TG-II(E)	7551880826	EDSD, LOHAGHAT	RES.

The bus will start from V.C.V. Gabar Singh Urja Bhawan, Dehradun to the training venue (UPES Campus) at 08:45 am sharp.

The above training is compulsory. In Case of absence from training programme, it will be consider as a serious misconduct for which break-in service will be entered in his/her Service records/Personal File.

On return after attending the programme above officials shall have to submit a brief report along with training materials such as notes/CD etc. to the HR Training Department within a month and shall give a presentation to MD & others on date and time fixed by HR department.

#### Director (HR)

#### 20/01/2018 No. 250 Dir(HR)/UPCL/Training/date

Copy forwarded to the following for information and necessary action:-

- S.E.S. to MD, UPCL, Victoria Cross Vijeta Gabar Singh Urja Bhawan, Dehradun. 1.
- P.S. to Director (Project/Operation/HR/Finance), UPCL, Victoria Cross Vijeta Gabar Singh Urja 2. Bhawan, Dehradun.
- Concerned Chief Engineer/G.M., UPCL 3.
- Concerned S.E., UPCL 4.
- Dr. Neeraj Rawat, Assistant Director, Outreach, UPES, Dehradun. 5.
- E.E.(HQ), UPCL, Victoria Cross Vijeta Gabar Singh Urja Bhawan, Dehradun. 6.
- Executive Engineer (I.T.) UPCL, Victoria Cross Vijeta Gabar Singh Urja Bhawan, Dehradun with the 7. request to kindly upload the order on UPCL website.
- Officials Concerned, UPCL, Victoria Cross Vijeta Gabar Singh Urja Bhawan, Dehradun. 8.

John Breey

(K.B. Choubey) <u>GM(HR)(Incharge)</u> ( ) <u>GM(HR)(Incharge)</u> <u>Jole1118</u>

Littarakhand Power Corporation Ltd. (A Govt. of Uttarakhand Undertaking) Victoria Cross Vijeta Gabar Singh Urja Bhawan, Kanwali Road, Dehradun-248006 CIN : U40109UR2001SGC025867 Phone : 0135-2763674, FAX : 0135-2769771



(उत्तराखण्ड सरकार का उपक्रम) विक्टोरिया क्रास विजेता गबर सिंह ऊर्जा भवन, कांवली रोड़ देहरादून–248006 2768820, फैक्स 0135–2763674 CIN: U40109UR2001SGC025867

Date: 20/1/2018

No. 251 Dir(HR)/UPCL/Training

# OFFICE MEMORANDUM

The following officials are hereby nominated to attend **2** Days Residential/Non-residential training programme on Metering & Billing (Variant 2) from  $23^{rd} - 24^{th}$  January 2018 at 10:00AM at University of Petroleum and Energy Studies, Energy Acres, Bidholi, Dehradun.

SŁ. NO.	NAL/JE OF EMPLOYEE (SRI./SMT./KM.)	DESIGNATION	MOBILE NO.	PLACE OF POSTING	RES/NON -RES
1	MAYANK CHAUHAN	J.E	9412073308	33/11 KV S/S, SIDCUL, HARIDWAR	NON-RES.
2	PEETAM SINGH	J.E	9412073437	33/11 KV S/S, LAKSAR, RAISI, HARIDWAR	NON-RES.
3	HARISH KUMAR	JE	9411113015	EDD, PITHORAGARH	RES.
4	BHEEM ARYA	J.E	9917474934	EDD, PITHORAGARH	RES.
5	PARMANAND ARYA	TG-I(E)	9412926701	EDSD, DWARAHAT	RES.
6	GODHAN SINGH	TG-II(E)	9639336414	EDS, BAGWALIPOKHAR, RANIKHET	RES.
7	KUNDAN SINGH	TG-II(E)	9634065798	EDSD, RANIKHET	RES.
8	BHUPENDRA SINGH	TG-II(E)	9917895653	EDSD, RANIKHET	RES.
9	ADESH KUMAR TONDON	TG-I(E)	8171351643	ELECTRICITY PROTECTION LAB, ROORKEE	NON-RES
10	PANKAJ GAUR	TG-I(E)	9997336157	EDSD, INDUSTRIAL AREA, HARIDWAR	NON-RES
11	CHANDER SINGH	TG-1(E)	8958601264	ETL(URBAN), HARIDWAR	NON-RES
12	PAN SINGH KIRMOLIYA	TG-II(E)	5962234013	ETL ALMORA	RES.
13	JEEVAN SINGH CHILWAL	TG-II(E)	9412044023	ETL, ALMORA	RES.
14	GOVIND SINGH	TG-II(E)	9411366191	ETL, ALMORA	RES.
15	PUSHKAR SINGH	TG-I(E)	9412093108	EDSD, BHAWALI	RES.
16	HEM CHADRA KAPIL	TG-I(E)	9412093138	EDSD, BHAWALI	RES.
17	KRISHAN CHANDRA GURURANI	TG-II(E)	7351668816	EDSD, BHAWALI	RES.
18	SH. GAJENDRA SINGH BISHT	TG-II(E)	9997610705	EDSD, BHIMTAL	RES.

उत्तराखण्ड पावर कारपोरेशन लि०

19	NARESH CHANDRA TIWARI	TG-1(E)	9536466194	E.D.SUB STATION, BHIKIYASAIN	RES.
20	L. M. LOHANI	TG-I(E)	8650368905	E.D.SUB STATION MACHOR, BHIKIYASAIN	RES.
21	CHANDRA MOHAN	TG-II(E)	7579444177	E.D.SUB STATION SYALDEY, BHIKIYASAIN	RES.
22	MANOJ SINGH	TG-II(E)	9627571649	EDSD, RANIKHET	RES.
23	NEERAJ THAPA	TG-II(E)	8859884631	EDSD, CHAUKHUTIA, RAMIKHET	RES.
24	SURESH CHANDRA KANDPAL	TG-II(E)	9412093013	EDD, ALMORA	RES.
25	MANISH UPADHYAY	TG-II(E)	9536121799	EDSD-I, ALMORA	RES.

The bus will start from V.C.V.Gabar Singh Urja Bhawan, Dehradun to the training venue (UPES Campus) at 08:45 am sharp.

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#### Director (HR)

# No. 251 Dir(HR)/UPCL/Training/date 20/01/2018

Copy forwarded to the following for information and necessary action:-

- 1. S.E.S. to MD, UPCL, Victoria Cross Vijeta Gabar Singh Urja Bhawan, Dehradun.
- 2. P.S. to Director (Project/Operation/HR/Finance), UPCL, Victoria Cross Vijeta Gabar Singh Urja Bhawan, Dehradun.
- 3. Concerned Chief Engineer/G.M., UPCL .....
- 4. Concerned S.E., UPCL .....
- 5. Dr. Neeraj Rawat, Assistant Director, Outreach, UPES, Dehradun.
- 6. E.E.(HQ), UPCL, Victoria Cross Vijeta Gabar Singh Urja Bhawan, Dehradun.
- 7. Executive Engineer (I.T.) UPCL, Victoria Cross Vijeta Gabar Singh Urja Bhawan, Dehradun with the request to kindly upload the order on UPCL website.
- 8. Officials Concerned, UPCL, Victoria Cross Vijeta Gabar Singh Urja Bhawan, Dehradun.

25.01.18 J

(K.B. Choubey) of c recualish GM(HR)(Incharge



# CRM MDP (November 30-December 2, 2017 at UPES, Dehradun



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### महोदय

UPES Dehradun में November 30 – Dec 2, 2017 को आयोजित प्रशिक्षण कार्यक्रम "CRM IN DIGITAL ERA:

MORE THAN A DATABASE" at Dehradun के लिए निम्नलिखित अधिकारी / अधिकारियों को मनोनीत करते हुए हमें प्रसन्नता हो रही हैं।

- 1. Bharat Tuli (31929890 )-Area Sales Manager- Cons Lubes Bhopal DSRO
- 2. Sreeram Rajendran (31957230) Sales Officer Cons Lubes -Chennai Lubes RO
- 3. Vikram Deshmukh (31947740), Asst. Sales Mananger-Cons Lubes -Pune Lubes RO
- 4. Mathew Renoy ( 31948000) , Asst Sales manager- Cons Lubes Mumbai Lubes RO
- 5. Rajat Chaturvedi ( 31922770 ), Area Sales Manager Ahmedabad I /C
- 6. Arjav Pandya (31937590), Manager I/C Mumbai I/C
- 7. Siva Sekhar Koyyana (31954990), Asst. Sales Manager-Secunderabad DSRO
- 8. K M Viswanathan ( 31910880 ) , Sr. Manager-I/C-Kolkata DSRO.

कृपया आप नामांकन को yogeshgupta@hpcl.in या vanitab@hpcl.in पर पुष्टि करें। कृपया ध्यान दें कि उपर्युक्त नामांकन की भागीदारी फीस प्रशिक्षण में वास्तविक उपस्थिति की पुष्टि के बाद ही भुगतान की जाएगी। भुगतान के लिए मूल बिल (हार्ड कॉपी) श्री योगेश गुप्ता, प्रबन्धक -सक्षमता निर्माण को भेजे । बिल को मूल रूप से भरे गए एनईएफटी फॉर्म और पैनकार्ड की प्रति के साथ भेजे । कृपया यह भी ध्यान रखें कि मूल बिल के बिना भुगतान पर कार्रवाई नहीं की जाएगी। कार्यक्रम पूरा होने के बाद कृपया हमें उपस्थिति शीट भी अग्रेषित करें।

प्रति प्रतिभागियों को: - आप इस ईमेल को अपने नामांकन पत्र के रूप में मान सकते हैं और कार्यक्रम में भाग ले सकते हैं। हमें सिस्टम में प्रशिक्षण रिकॉर्ड अपडेट करने हेतु, अपने कार्यस्थल पर पहुंचने के दो दिनों के भीतर कार्यक्रम में शामिल होने की पुष्टि करें। आपके द्वारा प्राप्त पुष्टि के आधार पर भुगतान जारी किए जाएंगे।

### Dear Madam/Sir

Following officers are being nominated from our Corporation to attend "CRM IN DIGITAL ERA:

MORE THAN A DATABASE" at Dehradun from Nov 30 – Dec 2, 2017.

RT



# RE: : Invitation to Nominate Legal Executives for the Management Development Program at UPES

Renu Taneja (रेनु तनेजा) <renutaneja@gail.co.in> Thu 27-07-2017 17:46

Dr. Neeraj Rawat <NEERAJRAWAT@DDN.UPES.AC.IN> ⊗

Thanks . Shall send two nominations tomorrow morning. Regards

From: Dr. Neeraj Rawat [mailto:NEERAJRAWAT@DDN.UPES.AC.IN] Sent: 27 July 2017 17:42 To: Renu Taneja (रेनु तनेजा) Cc: Dr. Sandhya Kumari; Dr. Karunakar Jha Subject: Re: : Invitation to Nominate Legal Executives for the Management Development Program at UPES

Dear Ms. Taneja,

We would be happy to offer you the non residential fee of 10000/- plus tax as the program fee for the MDP on Law considering our long term relationship with GAIL.

Thanks Neeraj

Sent from my iPhone

On 27-Jul-2017, at 5:36 PM, Renu Taneja (रेनु तनेजा) <<u>renutaneja@gail.co.in</u>> wrote:

Dear Madam, Please send offer for two delegates only as discussed with Dr Rawat. Regards, Renu Taneja Manager (Trg.)

From: Renu Taneja (रेनु तनेजा) Sent: 27 July 2017 14:15 To: <u>skumari@ddn.upes.ac.in</u> Subject: FW: : Invitation to Nominate Legal Executives for the Management Development Program at UPES

Awaiting your confirmation please. Regards

From: Renu Taneja (रेनु तनेजा) Sent: 27 July 2017 12:37 To: 'Dr. Sandhya Kumari' Subject: : Invitation to Nominate Legal Executives for the Management Development Program at UPES

Dear Madam,

### Reply all I I Delete <math> Junk Block ...

RE: Nominations from GAIL (India) Limited for participation in Residential Program "Safety Leadership and Sustainable Development" scheduled to be held on 06-07 Oct. 2017 at, Management Development Centre at UPES, Dehradun

DR

Dr. Neeraj Rawat Wed 27-09-2017 14:29

GAIL Training Institute-GTI (गेल प्रशिक्षण संस्थान - जीटीआई) <gti@gail.co.in>; nsiddiqui57@gmail.co.

Thanks for the nominations from GAIL We look forward to receive participants in the campus

From: GAIL Training Institute-GTI (गेल प्रशिक्षण संस्थान - जीटीआई) [mailto:gti@gail.co.in] Sent: Tuesday, September 26, 2017 5:02 PM To: nsiddiqui57@gmail.com; Dr. Neeraj Rawat <NEERAJRAWAT@DDN.UPES.AC.IN> Cc: P K Dey (पी के डे) <pk.dey@gail.co.in>; K M Singh (के एम सिंह) <km.singh@gail.co.in>; Renu Taneja (रेनु तनेजा) <renutaneja@gail.co.in> Subject: Nominations from GAU (India) Limited for participation in Residential Program "Safety

**Subject:** Nominations from GAIL (India) Limited for participation in Residential Program "Safety Leadership and Sustainable Development" scheduled to be held on 06-07 Oct. 2017 at, Management Development Centre at UPES, Dehradun

Dear Sir,

Following nominations have been approved by GAIL (India) Limited for participation in Residential Program "Safety Leadership and Sustainable Development" scheduled to be held on 06-07 Oct. 2017 at, Management Development Centre at UPES, Dehradun:

SI. No.	Name	Designation
1	Rahul Sharma	CM (HSE)
2	Anwar Alam	SM (GPU Op.)
3	P Ghosh	SM (F&A)

Please confirm the nominations and send invoice @Rs.20,000/- (plus GST if applicable) per participant **[One participant as Complimentary]** at the following address to release the payment after the program:

Renu Taneja Sr. Manager (Training) GAIL (Training) Institute Plot No. 24, Sector 16A, Film City Noida (U.P.) – 201301

Since, the payment would be released after the event through electronic funds transfer, please send the duly filled in NEFT form (duly endorsed by bank) as per attached format with a copy of PAN card for releasing the payment.

Please mention our GST No. on the Invoice and SAC Code Also.



# FW: MDP on "Sexual Harassment at Workplace" (December 18-19, 2017) at UPES Dehradun(December 18-19, 2017) at UPES Dehradun



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Dear Sir,

In addition to our two nominations, we are nominating following employee for the MDP on "Sexual Harassment at Workplace" at UPES Dehradun from December 18-19, 2017.

35415370	SREEDEVI	Manager - Corporate Social	CSR Admn	sreedevikaul@hpcl.in	+919769546801
	KAUL	Responsibility	Expenses		

Payment conditions remain the same.

You may kindly confirm the nomination/s to <u>yogeshgupta@hpcl.in</u> or <u>vanitab@hpcl.in</u>. Regards Pratik Katware Ch.Mgr- Capability Building 022 22008757 To the participant(s) :- You may treat this email as your nomination letter and attend

the residential program. The brochure for the program is attached.Kindly forward us your confirmation having attended the program within two days of reaching your work location for updating your training records in the system. Payments will be released based on confirmation received from you l

Sent: 13 December 2017 10:50

To: 'NEERAJRAWAT@DDN.UPES.AC.IN' <NEERAJRAWAT@DDN.UPES.AC.IN>

Cc: Thapa K Kirti ( थापा के कीर्ति ) <kkthapa@hpcl.in>; M Sevya ( एम सेव्या ) <sevya@hpcl.in>; Dharampal ( धर्मपाल ) <dpal@hpcl.in>; V K Goel ( वी के गोयल ) <vinitgoel@hpcl.in>; Pratik Katware ( प्रतीक कतवारे ) <pskatware@hpcl.in>; Yogesh Gupta ( योगेश गुप्ता ) <yogeshgupta@hpcl.in>; Sandeep Roy ( संदीप रॉय ) <sandeepr@hpcl.in>; Saumitra Ray ( सौमित्र रे ) <saumitra@hpcl.in> Subject: MDP on "Sexual Harassment at Workplace" (December 18-19, 2017) at UPES Dehradun(December 18-19, 2017) at UPES Dehradun 🗠 Reply all 🛛 🗸 🛍 Delete 🚫 Junk Block 🗠

RE: Nomination for a two day residential programme on "Safety Leadership & Sustainability" organized by M/s Centre for Management Development from 06th to 07th Oct 2017 at Dehradun.



GUPTA, ABHISHEK (अभिषेक गुप्ता) <guptaabhishek @INDIANOIL.IN> Thu 28-09-2017 13:29 Dr. Neeraj Rawat <NEERAJRAWAT@DDN.UPES.AC.IN> ४

Sir,

As per our terms & conditions, already mentioned.

1. Payment shall be made after the completion of the event , through NEFT.

2. Payment shall be made on the basis of the actual attendance of delegate.

May please confirm.

#### सादर || With Regards,

```
अभिषेक गु ा || Abhishek Gupta
बंधक || Manager (Learning & Development)
पाइपलाइंस मुालय || PLHO
नोएडा || Noida
```

दूरभाष: +91-7388198888, 0120-2448112

From: Dr. Neeraj Rawat [mailto:NEERAJRAWAT@DDN.UPES.AC.IN] Sent: Thursday, September 28, 2017 12:27 PM To: GUPTA, ABHISHEK (अभिषेक गुप्ता) Subject: Re: Nomination for a two day residential programme on "Safety Leadership & Sustainability" organized by M/s Centre for Management Development from 06th to 07th Oct 2017 at Dehradun.

Dear Mr. Gupta, We confirm the nominations from IOCL Also to mention that as a corporate offer the fourth nomination as complimentary for this program. Thanks Neerai

Sent from my iPhone

On 28-Sep-2017, at 11:50 AM, GUPTA, ABHISHEK (अभिषेक गुप्ता) <<u>guptaabhishek@INDIANOIL.IN</u>> wrote:

Vendor format attached.

Please Fill & send along with PAN Card & cancelled cheque copy.( scanned copy)

#### सादर || With Regards,



# UPES MDP "Branding of Petroleum Oil & Lubricants" scheduled during August 10 - 11, 2016 at UPES Dehradun Campus



2 attachments (182 KB) Download all Save all to OneDrive - Creative Arts Education Society

#### Dear Madam/Sir

Following officers are being nominated from our Corporation for UPES MDP "Branding of Petroleum Oil & Lubricants" scheduled during August 10 - 11, 2016 at UPES Dehradun Campus

31949860	NILA V.	Senior Officer - Retail	Direct Sales SBU,	nilav@hpcl.in	+919028006226
		Lubes	НВ		
31969470	MEDHA	Officer- Packaging and	Direct Sales SBU,	Medha.Suman@hpcl.in	+919029170748
	SUMAN	Qualit	НВ		

You may kindly confirm the nomination to pskatware@hpcl.in or vanitab@hpcl.in.

Please note that the participation fees towards the above nomination(s) will be sent only after confirming actual attendance in the training. The Original invoice (Hard Copy) for the payment shall be sent to Mr. Pratik Katware, Sr.Mgr-Capability Building. The invoice may be sent along-with duly filled attached NEFT form in original and copy of pancard. Please also note that without original invoice the payment will not be processed. Please also forward us the attendance sheet after the program is completed.

Regards Pratik Katware Sr.Mgr -Capability Building HPCL, Churchgate, Mumbai 022 22788757

To the participant(s) :- You may treat this email as your nomination letter and attend the residential program. The brouchure for the program is attached. <u>Kindly forward us your confirmation having</u> <u>attended the program within two days of reaching your work location for updating your training</u> <u>records in the system. Payments will be released based on confirmation received from you.</u>



# UPES MDP "Branding of Petroleum Oil & Lubricants" scheduled during August 10 - 11, 2016 at UPES Dehradun Campus



2 attachments (182 KB) Download all Save all to OneDrive - Creative Arts Education Society

Dear Sir,

In addi on to our earlier nomina ons, we are nomina ng following officers for MDP "Branding of Petroleum Oil & Lubricants" scheduled during August 10 - 11, 2016 at UPES Dehradun Campus

31926520	HARPREET	Area Sales Manager -	Mktg Exp -Delhi	harpreetgosal@hpcl.in	+919818087833
	SINGH	Bazaar Lubes	Lube RO		
31909080	VERMA	Chief Manager -	Direct Sales	nikhil@hpcl.in	+919433307254
	NIKHIL	Technical Services	SBU, HB		

You may kindly confirm the nomina on to pskatware@hpcl.in or vanitab@hpcl.in

Payment condi ons remain the same. Regards Pra k Katware Sr.Mgr -Capability Building HPCL, Churchgate, Mumbai 022 22788757

To the par cipant(s) :- You may treat this email as your nomina on le er and a end the residen al program. The brochure for the program is a ached. <u>Kindly forward us your confirma on having</u> <u>a ended the program within two days of reaching your work loca on for upda ng your training</u> <u>records in the system. Payments will be released based on confirma on received from you.</u>

Sent: Wednesday, July 19, 2017 3:43 PM

To: 'NEERAJRAWAT@DDN.UPES.AC.IN' <NEERAJRAWAT@DDN.UPES.AC.IN>

Cc: Nila V ( नीला वी ) <nilav@hpcl.in>; Medha Suman ( मेधा सुमन ) <Medha.Suman@hpcl.in>; Mehta Rajnish ( रजनीश महता ) <rmehta@hpcl.in>; Kushal Kumar Banerjee ( कुशल बैनज )

<kkbanerje@hpcl.in>; Sudheendranath R ( सुधीनें ाथ आर ) <rsudhee@hpcl.in>; Pra k Sharad

Katware ( . तीक शरद कतवारे ) <pskatware@hpcl.in>; Yogesh Gupta ( योगेश गु ा )

<yogeshgupta@hpcl.in>

**Subject:** UPES MDP "Branding of Petroleum Oil & Lubricants" scheduled during August 10 - 11, 2016 at UPES Dehradun Campus



# ीएचडीसी इंडिया लिमिटेड IDC INDIA LIMITED

(भारत सरकार एवं उ.प्र. सरकार का संयुक्त उपक्रम) (A joint venture of Govt. of India & Govt. of UP)

Sustainable Livelihood & Community Development Centre

Aam Bagh, Pashulok, Rishikesh-249203 (Uttarakhand) Phone: 0135-2452930, Fax: 2452900 Dated: 30/06/2016

No.THDC/RKSH/HRD/ 161

Dr. Neeraj Rawat Assistant Director (Outreach, Learning& Development) Centre for Management Development, Energy Acres UPES, P.O. Bidholi, Dehradun

Email: neerajrawat@ddn.upes.ac.in, M: 9997799857

# Sub: Letter of Award for 06 days Training program on "Communication Enhancement Skills for THDCIL's Executives" at UPES Campus, Dehradun.

#### Dear Sir,

We are pleased to accept your proposal dated 10.05.2016 and subsequent emails dated 23.05.2016 for conducting 06 days Training Program for THDCIL Executives on Communication Enhancement Skills on the following terms & conditions:-

- 1. The Centre for Management Development- Energy Acres, UPES, Dehradun will conduct 06 days Training Program on Communication Enhancement Skills for THDCIL's Executives (E3/E4 Level) during 18-23 July, 2016 at UPES Campus, Dehradun.
- 2. The number of participants would be upto 30 Executives of THDCIL. List of participants attached.
- 3. Professional Fees & other charges.

(i). Program Fees: THDCIL agrees to pay program fee to UPES, Dehradun @ ₹ 65,000/- (Rupees Sixty-Five Thousand only) + applicable Service Tax per day. Thus, an amount ₹ 3, 90,000/-plus applicable S.T. (Rupees Three Lacs Ninety Thousand only) would be payable on completion of the program towards Program Fee/Professional Charges. The program fee includes course materials kit etc.,

(ii). Other Expenses: THDCIL also agrees to pay an amount of ₹ 2,88,000/- + applicable taxes @ ₹ 1600/- plus applicable taxes per participant per day X 06 Days X 30 participants towards Accommodation Charges (on twin sharing basis). The relevant period for accommodation will be 07 days (considering check-in from the afternoon of the day before commencement of the program & checkout on the next day of the Completion of the program).

- 4. UPES's Dehradun state of the art library, Computer Centre and other facilities shall be made available to the participants during the period of stay.
- 5. Income Tax: If UPES, Dehradun is exempted from Income Tax than the relevant order of the Concerned Authority should be accompanied with the invoice otherwise TDS will be deducted as per provisions of Income Tax Act 1961.
- 6. Payment Terms: Payment will be made after completion of the course within one week of receipt of Invoice from UPES. All payment to UPES will be made through Electronic Funds Transfer only for which UPES will provide all e-payment details including PAN/TAN and service Tax Regn. No. etc.,
- 7. On completion of course module UPES shall provide one set of study material to us for records purpose.
- 8. The program design and course Contents will be as per proposal, which can further be customized on mutual understanding.
- 9. On Completion of the program, all the participants will be awarded a certificate by UPES, Dehradun towards successful completion of 06 days training program on Communication Enhancement Skills

You are requested to confirm your acceptance at the earliest.

Yours faithfully

(S.K. Sharma)50 Sr. Manager (HRD) Email: thderhrd@gmail.com

Encl. - As above. Copy to: 1. AGM (HRD), Rishikesh. 2. DGM (Finance), Rishikesh.

3. Sr. ES to D(P) Sectt., Rishikesh.



Nomination from GAIL in the non-residential program Managerial Effectiveness and team building scheduled on 9-10 December 2015 at Dehradun

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Renu Taneja (रेनु तनेजा) <renutaneja@gail.co.in> Tue 08-12-2015 13:54 Dr. Neeraj Rawat <NEERAJRAWAT@DDN.UPES.AC.IN>; P K Singhal (पी के सिंघल) <pksinghal@GAI

pdf	Annexure-A.PDF
	431 KB

## Dear Sir,

Following nomination has been approved by GAIL (India) Limited for participation in the program Managerial Effectiveness and team building scheduled on 9-10 December 2015 at Dehradun:

1. Shri Rakesh Agarwal, DM(HR)

Please confirm the nomination and send invoice @15,000/- + ST (if applicable) with a copy of PAN Card. Since the payment would be released through e.banking, please NEFT attached at the following address:

GAIL Training Institute Plot No:24, Sector-16A, Noida 201 301

Regards,

Renu Taneja DM(Trg.)

Disclaimer: This communication is confidential and privileged and is directed to and for the use of the addressee only. The recipient, if not the addressee, should not use this message if erroneously received as access and use of this e-mail in any manner by anyone other than the addressee is unauthorized. The recipient acknowledges that GAIL (India) Limited may be unable to exercise control or ensure or guarantee the integrity of the text of this email message and the text is not warranted as to completeness and accuracy. Though GAIL (India) Limited has taken reasonable precautions to ensure no viruses are present in this e-mail, however, it cannot accept responsibility for any loss or damage arising from the use of this email or attachments.