



UNIVERSITY OF PETROLEUM & ENERGY STUDIES
Dehradun

FULL -TIME/ PART-TIME PHD PROGRESS REPORT FORM

Registration Details	
Scholar's Name:	
Name of the Supervisor/ Co Supervisor:	
SAP ID :	Registration Session:
Progress report of the Research Scholar for the period:	
From: January-June 20__ <input type="checkbox"/>	July-December 20__ <input type="checkbox"/>
Topic of the Research:	

SUPERVISORY TEAM

a) We recommend that the candidate's enrolment:

- Be: continued
- Continued subject to specified conditions as outlined below terminated

b) Specified conditions of continued enrolment:

We have discussed our comments with the candidate:

Yes

No

If no, please comment:

c) We have recommended alterations to the candidate's registration:

Yes

No

**Signature of the Supervisor
(Internal/External)**

Date:

**Signature of the Co-Supervisor
(If applicable)**

Date:

CANDIDATE

I have discussed this progress report with my supervisor:

Yes

No

Signature of the Candidate

Date:

SRC COMMITTEE (OR DELEGATE)

Please comment on the candidate's progress and proposed thesis submission date as appropriate. If any concerns have been raised by the candidate or supervisor, please indicate in a separate memorandum what action has been taken and what further action you recommend.

Comments:

I recommend that the candidate's enrolment (and scholarship, if applicable) be:

- Continued
- Continued subject to specified conditions as outlined below
- Terminated

I recommend that the candidate's academic progress is:

- S-Satisfactory
- U-Unsatisfactory

Signature of the HOD

Date:

Signature of the Head R & D

Date :

CANDIDATE'S REPORT ON PROGRESS

1. I rate the overall quality of my work as:

- Very good
 Satisfactory

- Good
 Below my expectations

2. I assess my overall rate of progress as:

- Very good
 Satisfactory

- Good
 Below my expectations

3. In the last year have you:

Given a departmental seminar?

Yes

No

Attended any conferences?

Yes

No

Presented or had any papers accepted for publication?

Yes

No

If yes, please give details:

4. Submitted work to the supervisory team?

Yes

No

5. Received written feedback?

Yes

No

6. Please give an expected completion date:

7. Are all the resources needed (e.g. equipment, funds/lab) for completion by this date available?

Yes

No

8. If no, please comment:

9. Ethical clearances

Have been obtained are pending are not required

10. Are there any intellectual property issues which have not been resolved?

Yes No

11. What sections of the thesis have been written (in draft or final form)?

12. How often and by what means is contact with your supervisory team maintained (e.g. email, face-to-face)?

13. Are you satisfied with the frequency and means of contact? Yes No

If no, please comment:

14. What kind of assistance from your supervisor have you found to be helpful?

15. Is there any way that your supervisory arrangements could be improved?

16. Briefly describe the work you expect to be achieved next year:

SUPERVISORY TEAM 'S COMMENTS

1. Overall quality of work of the candidate:

- | | | | |
|-----------------|--------------------------|-------------------------------|--------------------------|
| a) Very good | <input type="checkbox"/> | d) Irregular but satisfactory | <input type="checkbox"/> |
| b) Good | <input type="checkbox"/> | e) Below acceptable standard | <input type="checkbox"/> |
| c) Satisfactory | <input type="checkbox"/> | f) Not known | <input type="checkbox"/> |

If (e) or (f) what measures have been taken?

2. Overall rate of progress of the candidate:

- | | | | |
|-----------------|--------------------------|-------------------------------|--------------------------|
| a) Very good | <input type="checkbox"/> | d) Irregular but satisfactory | <input type="checkbox"/> |
| b) Good | <input type="checkbox"/> | e) Below acceptable standard | <input type="checkbox"/> |
| c) Satisfactory | <input type="checkbox"/> | f) Not known | <input type="checkbox"/> |

If (e) or (f) what measures have been taken?

3. Comments on progress and achievements since the last report:

4. How often and by what means is contact with the candidate maintained (for e.g. email, face-to-face)?

5. Is the supervisory team satisfied with the frequency and means of contact?

- Yes No

If no, please comment:

6. Are there any issues of which the Head of Department should be aware?

Yes No

If yes, please comment:

7. Are there any intellectual property issues which have not been resolved?

Yes No

If yes, please comment:

Supervisor: Please ensure that page 2 of the form has been signed by all members of the supervisory team. This form should be returned to the candidate. The supervisory teams are encouraged to discuss their comments with the candidate.

Candidate: If, after reading your supervisory teams comments, you feel that are any additional comments you wish to make, please place them below:

The Candidate is required to submit the progress report from Supervisor